



Terms of Reference for Congress Travel Bursaries of the International Society for Forensic Genetics (ISFG)

The ISFG is offering 10 travel bursaries for young scientists below the age of 35 years, who have submitted an abstract, to attend the biannually held International ISFG Congresses. Each bursary includes an amount of up to EUR 1,500 as well as free registration for the ISFG Congress (to be paid to the Congress Organizer by the ISFG).

1. Requirements for awarding a bursary:

- The applicant must be an ISFG member and not older than 35 years at the time when the congress will be held.
- The applicant must submit an abstract to the congress from the field of forensic genetics which has to be accepted as oral or poster presentation.
- The applicant must attend the congress and give the presentation in person. The bursary cannot be transferred to another person.

Please note that previous recipients of an ISFG travel bursary are only eligible for another bursary after 4 years.

2. Application procedure:

- The applicant must send a *written application to the ISFG Secretary* describing her/his motivation to attend the upcoming ISFG Congress, which *includes the abstract* to be submitted, *a short CV*, and a *proof of her/his age* (for example copy of the passport, will be checked at the congress).
- Please send the application *by email with PDF attachments* to: travelsupport@isfg.org.
- Deadline for submission is the abstract submission deadline.

3. Selection of applicants and award of bursaries:

- All applications will be reviewed by the Executive Board of the ISFG.
- Applications will be rejected if any of the requirements under 1.) is not fulfilled.
- If more than 10 applications are submitted the Executive Board will select 10 applications for travel bursaries. The remaining will be eligible for free congress registration, if funds permit.
- Criteria include scientific quality of the abstract, the CV and geographic origin of the applicant, and the location of the congress. Junior scientists, e.g. PhD students, will be prioritized. Applicants who have not won a bursary in the previous congresses will be in advantage.
- The selected awardees will be informed when all submitted abstracts have been reviewed and the scientific program has been decided. The decisions cannot be appealed.
- The travel award amount will be based on documented expenses (only costs for travel and accommodation are eligible). The awardees will be asked to provide international bank information (e.g. IBAN, SWIFT/BIC) and receipts. Expenses of up to EUR 1,500 will be reimbursed after the congress by bank transfer.
- The names of the awardees will be published on the ISFG website, and a group photo of all recipients will be made during the congress.

Contact: board@isfg.org